

Dear Minnehaha Academy Student,

Welcome to the 2011-2012 school year. If you have previously registered for courses and have completed all required forms on the Redhawk Online Registration System (RORS), your completed class schedule for the fall semester is included with this letter. Please look over this information with your parents. As you review your class schedule, note the following:

- 1) Freshmen and sophomores should have 7 classes on their schedules; juniors and seniors should have a minimum of 6 classes.
- 2) While every effort was made to schedule you into the courses you requested, it was not always possible due to schedule conflicts or full classes. In some cases, substitutions were made for electives, particularly if you did not list alternatives on your registration form.
- 3) Lunches are not shown on your class schedule, but are built into the daily schedule and will be explained by your advisor on the first day of school.
- 4) You will be receiving a new copy of your schedule from your advisor on the first day of school. You will need to save that copy and/or memorize your locker combination.

**Course Change Request form online through RORS account:**

If there is a course change you would like to make, you may fill out the Course Change Request form online by logging in to your RORS account with your parents' permission. We will accommodate your request if possible. This will be especially useful for changes such as dropping a class to have a free hour.

If you have more extensive schedule changes, have not completed your registration, or would like to make a schedule change in person, you can do so with either myself or Ms. Kris Anderson. We will be available in the Academic Dean's Office at the following times:

Monday, August 8 <sup>th</sup>	7:30 am – 3:30 pm	12 <sup>th</sup> graders
Tuesday, August 9 <sup>th</sup>	7:30 am – 3:30 pm	11 <sup>th</sup> graders
Wednesday, August 10 <sup>th</sup>	7:30 am – 3:30 pm	10 <sup>th</sup> graders
Thursday, August 11 <sup>th</sup>	7:30 am – 3:30 pm	9 <sup>th</sup> graders
Friday, August 12 <sup>th</sup>	7:30am – 3:30 pm	Any students

All requests for schedule changes in person will be handled on a walk-in, first come, first served basis. If you are not able to come at the time when your grade level has been designated, you may come any time afterwards, but students from that day's designated grade level will have priority for conferences.

The schedule for the first week of school is attached to the back of this letter. We look forward to seeing you soon!

Sincerely,

Michael J. DiNardo, Ed.D.  
Upper School Vice Principal

## **SCHEDULE FOR THE FIRST WEEK OF SCHOOL**

### Wednesday, August 24, 2011

- 8:30 am            9<sup>th</sup> grade students gather in the Chapel/Auditorium.
- 8:30 am – 7 pm    **9<sup>th</sup> grade retreat activities.** Lunch and dinner are provided.
- 6:00 pm            **9<sup>th</sup> Grade Parent Night.** Meet in the Campus Room.
- 1 – 2:30 pm        **New 10<sup>th</sup>-12<sup>th</sup> grade student orientation.** 10<sup>th</sup>-12<sup>th</sup> graders who are new to Minnehaha Academy will meet in the Campus Room to learn about the Upper School's Cultural Field Experience program, meet their advisors, receive Student Planners and Handbooks, find their lockers and classrooms, and meet current Minnehaha Academy students and teachers.

### Thursday, August 25, 2011 - First day of classes for grades 9-12

#### MODIFIED EVEN SCHEDULE DAY (8:35-2:55)

Students will meet with their advisor group for approximately 20 minutes beginning at 8:35 to pick up class schedules, discuss lunch schedules, hear announcements, etc.

### Friday, August 26, 2011 (8:35 – 2:55)

#### ODD BLOCK DAY